

RURAL MUNICIPALITY OF WOOD RIVER NO. 74

MINUTES OF THE REGULAR MEETING HELD December 9, 2025

The Wood River Municipal Council convened its Regular Meeting in the Council Chambers at the Municipal Office, 35-2nd Ave. E., Lafleche, on Tuesday, December 9, 2025 at 1:06 p.m. with Reeve Lee Tallon presiding.

Present:

Reeve:	Lee Tallon
Councilor Division 1:	Conrad Masse
Councilor Division 2:	Duane Clermont
Councilor Division 3:	Shaylor Layman
Councilor Division 5:	Tyler Sewell
Councilor Division 6:	Ed Sewell
Administrator:	Brekke Masse
Councilor Division 4:	Darcy Packet

Absent:

Councilor Ed Sewell attended the meeting via electronic means.

Minutes

175-25 **Layman**— That the minutes of the November 18, 2025 regular meeting of Council, and November 18, 2025 special meeting with the Town of Lafleche Council, be approved as presented. **CARRIED**

ERP with the Town of Lafleche

176-25 **Clermont** – That the RM of Wood River collaborate with the Town of Lafleche to produce an Emergency Response Plan for both municipalities to follow and aide one another. **DEFEATED**

Statement of Financial Activities

177-25 **T. Sewell** - That the Statement of Financial Activities for the month of November 2025, and the Bank Reconciliation form, be accepted as presented. **CARRIED**

Accounts for Approval

178-25 **Clermont** – That the accounts for approval covering cheque #13847-13873, inclusive, online banking entries #2025104-112, and debit card purchases #2025022-027, totaling \$147,532.53; attached hereto and forming a part of these minutes, be approved for payment and signed by the Reeve and Administrator. **CARRIED**

Closed Session

179-25 **Clermont** – That the meeting move in to a closed session at 1:43 p.m. to discuss employee performance. **CARRIED**

*Administrator Brekke Masse was asked to leave the meeting at 1:43 p.m.; Councilor Conrad Masse left the meeting at 1:43 p.m.
Conrad Masse returned to the meeting at 2:21 p.m.
Brekke returned to the meeting at 2:35 p.m.*

180-25 **T. Sewell** – That the meeting move from a closed session to an open session, the time being 2:35 p.m. **CARRIED**

181-25

Correspondence

Clermont– That the correspondence has been reviewed by Council and the Administrator and is accepted as presented:

- a. Timesheets
- b. B&TS Setting the Standard, November 2025
- c. FWR WMA Weed Roadside Survey
- d. KalTire Fall 2025
- e. Lafleche Rec Board Meeting October 30, 2025
- f. Loraas Christmas 2025
- g. SMHI Annual Claims 2025
- h. TLRP October 20, 2025 Minutes
- i. WW Order2-7
- j. Misc. advertising/Emails previously sent out:
 - November 18, 2025 – APAS AGM
 - November 25, 2025 – SARM Rural Sheaf
 - December 2, 2025 – SARM Rural Dart
 - November 27, 2024 – SHA Request for Assistance Housing
 - November 29, 2024 – SARM Midterm Convention
 - December 3, 2024 – SARM Rural Dart
 - December 5, 2024 – APAS Ag Matters
 - December 8, 2025 – Bill C-233, MP for Vancouver East

CARRIED

182-25

2026 Employee Salaries & Wages

Layman– That the salaries and wages for the 2026 year for each employee be as follows:

- Terry Kirkpatrick - \$81,000.00 annual salary
- Garrett Burr - \$28.00 per hour
- Richard Lalonde- \$30.00 per hour
- Brekke Masse - \$80,400.00 annual salary.

CARRIED

183-25

Administrator Bonus

E. Sewell – That Brekke Masse receive a \$6,000 bonus for 2025, payable at the December 2025 payroll, subject to applicable source deductions.

CARRIED

184-25

Casual Worker's Wage

T. Sewell – That worker's hired on a casual basis by the municipality be paid a wage of \$18.00 per hour.

CARRIED

185-25

SARM Benefits

E. Sewell – That the SARM benefits plan be renewed with coverage for all employees, based on salaries and wages set for 2026; and, that Level 3 Health & Dental Benefits under the SARM Group Plan be offered to employees and Council members, with the health premium to be paid by the municipality and 50% of the single dental premium to be paid by the municipality and the remainder by the employee or Council member; and, that the premium for disability benefits be added to all employee salaries and deducted from each employee's payroll accordingly. Where a Council member provides proof of health and dental insurance outside of the SARM plan, they may be reimbursed up to the same amount as offered for those in the SARM Level 3 Health and Dental Benefits.

CARRIED

186-25

Board of Revision

Masse – That Western Municipal Consulting Ltd. be appointed to manage the Board of Revision process for this municipality effective January 1, 2026 through December 31, 2026, with remuneration to be paid in accordance with the provided fee schedule; and, that the following list of board members be acknowledged, including secretary to the Board, Nicole Hoskins; Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluck, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair. **CARRIED**

187-25

Development Appeals Board

Layman - That Western Municipal Consulting Ltd. be appointed to manage the Development Appeals Board process for this municipality effective January 1, 2026 through December 31, 2026, with remuneration to be paid in accordance with the provided fee schedule; and, that the following list of board members be acknowledged, including secretary to the Board, Claudette McGuire; Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluck, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair. **CARRIED**

188-25

Council Remuneration

Clermont – That the following remuneration be approved for payment:

Lee Tallon	\$3,724.80
Conrad Masse	2,218.60
Duane Clermont	2,737.00
Shaylor Layman	2,056.00
Darcy Packet	1,643.00
Tyler Sewell	1,529.00
Ed Sewell	2,038.00.

CARRIED

189-25

Indemnity and Remuneration

Masse – That the following rates of indemnity and remuneration be set for 2026:

- \$200.00/meeting for Council or committee meetings;
- \$200.00/day for conventions
- \$30.00/hour for public works supervision and inspection of works;
- \$30.00/hour for office supervision by the Reeve or Deputy Reeve;
- \$0.60/km for the use of the Reeve, Councilor, or employee vehicle in conducting municipal business;
- \$75.00/day meal allowance for Reeve, Councilors and employees. **CARRIED**

Custom Work Rates

190-25

T. Sewell – That the rates charged for custom work completed by the municipality in 2026 be set as follows:

Custom Grading: \$150/hr. – Ratepayer, Minimum charge of \$75

\$240/hr. – Non-ratepayer, Minimum charge of \$120

Custom Mowing: \$100/hr., Minimum charge \$50

Tree Planter: \$20/day;

AND that no custom work is to be done on private property unless it is first approved by the Reeve or Councilor for that division. **CARRIED**

2026 Meeting Dates

191-25

Layman – That the 2026 meeting dates be accepted as presented, and be posted on the website and in the municipal office. **CARRIED**

MRS Declaration of Eligibility

192-25

Clermont – That the following eligibility requirements have been met in order to receive the Municipal Revenue Sharing Grant, and should any requirements not be met, the Municipal Revenue Sharing Grant may be withheld until all requirements be met:

-Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;

-In good standing with respect to the reporting and remittance of Education Property Taxes;

-Adoption of a Council Procedures Bylaw;

-Adoption of an Employee Code of Conduct; and

-all members of Council have filed and annually declared their Public Disclosure Statements, as required; and

That the Administrator be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED**

Outstanding Accounts Receivable

193-25

Clermont – That the following accounts receivable be applied to the tax roll as per section 369 of *The Municipalities Act*, if the amount remains unpaid as of January 31, 2026:

Tax Roll #260 Custom Work \$150.00,

Tax Roll #1596 Sewer Charges \$240.00,

Tax Roll #1688 Fire Services \$3,805.82. **CARRIED**

RMAA Curling

194-25

Layman – That this municipality participate and enter one team in the 2026 RMAA Curling event being held in Bengough on Thursday, January 29, 2026 for a cost of \$100 per team. **CARRIED**

PDAP Designation

195-25

Clermont – That the RM of Wood River No. 74 re-apply to the Saskatchewan Public Safety Agency to be designated an eligible assistance area under the Provincial Disaster Assistance Program, which provides financial assistance for restoring property, for damages caused by heavy rainfall on August 1, 2025 (previously applied for as August 8, 2025), with estimated damages of \$100,000 to private property. **CARRIED**

Councilor Tyler Sewell left the meeting at 3:32 p.m.

SaskPower Material Storage

196-25

E. Sewell – That an extension for SaskPower to store material at the municipal shop yard site be permitted, should its project remain within the limits of the Town of Lafleche. If the project expands west of Lafleche, then storage in Woodrow be negotiated. **CARRIED**

Overpaid Taxes

197-25 *Tallon* – That the following overpaid taxes be issued back to the payees:

Roll #1479 & 1480 Customer #236 \$75.39. **CARRIED**

Administrator's Report

198-25 *Clermont* - That the Administrator's report be accepted as presented, attached to and form part of these minutes. **CARRIED**

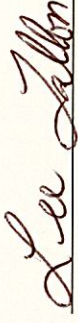
RM Office Holiday Hours

199-25 *Masse* – That the RM office be closed for holidays on December 24, 25 and 26, 2025; and January 1 and 2, 2026. **CARRIED**

Foreman Terry Kirkpatrick attended the meeting from 4:04-4:09 p.m. to discuss road maintenance and equipment.

Adjournment:

200-25 *Clermont* - That this meeting be adjourned at 4:09 p.m. **CARRIED**



Reeve



Administrator