

T O W N O F L A F L E C H E
BYLAW NO. 286 - 91
A BYLAW OF THE TOWN OF LAFLECHE
TO ESTABLISH A TOURISM COMMITTEE

WHEREAS the Council of the Town of Lafleche desires to promote, expand and enhance Tourism Development in Lafleche.

AND WHEREAS the Council considers it expedient to establish such a committee;

NOW THEREFORE, the Council of the Town of Lafleche duly assembled enacts:

Part I - Definitions

I. "Committee" shall mean and include the Tourism Committee of Lafleche.

"Council" shall mean the Council of the Town of Lafleche.

"Secretary" shall mean the Secretary of the Tourism Committee for the Town of Lafleche.

"Merchants Association" means the Lafleche Merchants Association.

Part II - Appointments/Terms

II. A Committee to be known as the Wood River Tourism Committee is hereby established in and for the Town of Lafleche.

III. The Committee shall consist of not less than 6 and not more than 9 voting members who shall be appointed by resolution of the Council. The said members should be selected from such organizations and businesses as:

Business Association	Recreation Board
Council	Youth Group
Service Station Operators	Municipal Administration
Economic Development Committee	Attraction Operators
Hotel/Motel Operators	Service Clubs
Restaurant Operators	

IV. Each designated group mentioned in Part II, Item III, shall select a representative who shall be appointed by Council to serve the following terms:

- a) The members of Council and/or its administration who will serve on the Tourism Committee shall be appointed annually at a meeting of Council.
- b) All other members shall hold office for 2 years provided that on the first appointment, Council shall designate members who hold office:

- i) Until the first day of December following the date of appointment;

- ii) Until the 31st day of December of the second year following the date of appointment respectively so that as nearly as possible 1/2 of such members shall retire each year after the initial two years of operation. The term of any member shall not exceed six consecutive years.

V. All members shall remain in office until their respective successors are appointed by Council.

VI. If any member of the Committee shall be absent from three consecutive regular meetings, the Council may, upon recommendation of the Committee, declare the office of such absent Committee members to be vacant.

VII. The Council may remove any member of the Committee for malfeasance in office, or any other good and sufficient cause.

Part III - Proceedings

VIII Annually, during the month of December, the Committee shall hold a meeting at which time a Chairman shall be selected for the ensuing year. Neither a member of the Municipal Administration nor a member of Council shall be eligible for selection as Chairman.

IX. Meetings of the Committee shall be held on a regular basis at a time to be set by resolution of the Committee, at least once every three months, and at such times as deemed necessary.

X. A quorum for regular and special meetings of the Committee shall be one more than one half of the members, one of whom must be the Chairman.

XI. Special meetings may be called by the Chairman.

XII. Meeting procedures shall be conducted in accordance with good meeting practices and disputes resolved in accordance with Roberts Rules of Order, newly revised.

Part IV - Secretary of the Tourism Committee

XIII There shall be a Secretary who shall assist the Committee.

XIV. The Secretary shall, upon recommendation from the committee, be appointed by resolution of Council.

XV. The Secretary shall:

- a) Notify all members and advisors of the Committee of the holding of any regular or special meeting.
- b) Keep proper and accurate minutes of the proceedings of all meetings which shall be retained in the Municipal Office.
- c) Maintain all records and correspondence that are relevant to the Committee.
- d) Carry out such other administrative duties as the Committee may require.

XVI. The Secretary shall not have voting privileges.

Part V - Duties of the Committee

XVII The Committee shall be responsible for preparing, for the consideration of Council, a Tourism Plan for Lafleche and District and for recommending changes as required.

XVIII Annually, before the 30th day of November, the Committee shall submit to the Council a written annual report for the preceding year, together with an annual plan for the coming year showing in reasonable form and detail expenditures made in previous years and those proposed to be made by the Committee during the next year with respect to all matters over which the Committee has jurisdiction.

XIX. Upon approval by Council, the budget statement shall be forwarded to Saskatchewan Economic Development and Tourism Department, on forms provided by them, to determine the amount of assistance, if any, that will be provided under the Community Tourism Assistance Program (CTAP).

XX. Within the budget approved by the Saskatchewan Economic Development and Tourism Department and Council, the Committees shall carry out a yearly program of activities and projects that are consistent with the overall approved Tourism Plan.

Part VI - General

XXI. This Bylaw shall come into force on the date of the final passing thereof.

Joe Martineau
MAYOR

Doranne Legault
ADMINISTRATOR

CERTIFIED A TRUE COPY OF THE BYLAW
ADOPTED BY RESOLUTION OF THE COUNCIL
ON THE *6*..... DAY OF *November*.....
A.D. 19*91*.....

Doranne Legault
TOWN ADMINISTRATOR